



**ST. PETER'S NATIONAL SCHOOL, ST. PETER'S ROAD, PHIBSBOROUGH  
DUBLIN 7.**

**EMAIL:** [office@stpetersns.net](mailto:office@stpetersns.net)  
**WEB:** [www.stpetersns.net](http://www.stpetersns.net)

**TELEPHONE: 01-8680501**  
**ROLL NUMBER: 20091R**

**APPLICATION FOR ENROLMENT 2024 – 2025**

**Junior Infants**

Surname: \_\_\_\_\_ Child's First Name: \_\_\_\_\_

Gender: Male  Female  Child's PPS Number: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Full Postal Address: \_\_\_\_\_

\_\_\_\_\_ Eircode: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Mother's Mobile No. \_\_\_\_\_ Father's Mobile No. \_\_\_\_\_

Mother's Occupation: \_\_\_\_\_ Father's Occupation: \_\_\_\_\_

Mother's Email Address: \_\_\_\_\_

Father's Email Address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Contact Phone No: \_\_\_\_\_

*(if child has to be taken home unexpectedly)*

Does the child have siblings attending this school? Yes  No

Name: \_\_\_\_\_ Class: \_\_\_\_\_ Name: \_\_\_\_\_ Class: \_\_\_\_\_

<b>To which ethnic or cultural background does your child belong? (Please tick one).</b>			
White Irish	<input type="checkbox"/>	Irish Traveller	<input type="checkbox"/>
Black or Black Irish African	<input type="checkbox"/>	Black or Black Irish - Any other Black background	<input type="checkbox"/>
Other White background	<input type="checkbox"/>	Asian or Asian Irish - Any other Asian background	<input type="checkbox"/>
			No consent <input type="checkbox"/>

Nationality: \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Religion \_\_\_\_\_

What language(s) are spoken at home?

\_\_\_\_\_

Name of Previous School/Preschool? (if applicable) \_\_\_\_\_

Class in Previous School: \_\_\_\_\_ Telephone No: \_\_\_\_\_

Full Postal Address of Previous School: \_\_\_\_\_

\_\_\_\_\_

I give permission to discuss the needs of my child with the Principal/Management of the previous school/Preschool listed above. Yes  No

<b>Parental Permission</b>		
Do you give permission to administer basic first aid (e.g., putting on a plaster) if your child has an accident at school/games/school tour? If an accident is of a more serious nature, the school will contact Parent/Guardian.	Y	N
Do you give permission for your child to be taken to a Doctor/Hospital in case of a serious accident/Illness?	Y	N
The HSE asks us to supply information for vaccinations, eye tests, hearing tests. Etc. do you agree with this?	Y	N
I/We read the Code of Behaviour available on the school website and agree to support this policy. Our Code of Behaviour is available on the school website.	Y	N
I/We support ALL School Policies as outlined on the school website – including the Admissions, Anti-Bullying, Healthy Eating, Child Safeguarding and Internet Acceptable Use Policy, etc. All available on <a href="http://www.stpetersns.net">www.stpetersns.net</a>	Y	N
I/We give permission for my child's religion and ethnic background to be transferred to the Department of Education and Skills Pupil Data System (POD).	Y	N
I/We give permission for my/our contact details to be uploaded to the school *Aladdin system. *(School admin software used for the majority of communications for parents/guardians).	Y	N
I agree to contact the school immediately if I change my address, telephone number or email address as these details are essential for contact with Parents/Guardians via Aladdin.	Y	N
I/We give permission for my child to participate in all school tours (details of which will be notified to you) and all short local trips (park, nature walks, etc.) usually within walking distance of the school.	Y	N
<b>Educational / Diagnostic Tests</b>		
During your child's time in St. Peter's National School, it may be necessary from time to time for teachers to carry out diagnostic testing with your child on an individual basis in order to help them in their educational development. I give permission for any screening/diagnostic tests to be carried out with my child.	Y	N
I give permission for my child to receive additional support from the Special Educational Needs (SEN) teachers within the school, if required. Parents will be informed prior to children being withdrawn for additional support.	Y	N
<b>Absences</b>		
I understand that the school must report to Túsla if a child is absent from school for 20 days or more and that if a child is absent for a prolonged period but without explanation and the Parents/Guardians cannot be contacted the school will contact the relevant authorities.	Y	N
<b>Child Protection and Welfare</b>		
I understand that should the school have reasonable cause for concern regarding my child's wellbeing/safety or if my child discloses any form of abuse, the school is bound to inform the HSE.	Y	N
<b>Physical Education</b>		
I understand that my child will NOT wear jewellery of any kind (including studs, ear rings, watches, chains, bracelets, rings) during Physical Education lessons and sports training.	Y	N
I understand that my child MUST wear proper runners for physical education lessons and after school sports activities	Y	N
I understand that my child MUST wear the St. Peter's school tracksuit for physical education lessons and any after school sports activities. Jerseys of any kind are NOT permitted. Children must wear either a red or white polo shirt NOT a jersey.	Y	N
<b>Parents' Association Committee</b>		
I give permission for the Parents' Association Committee of St. Peter's N.S., to contact me by email/phone from time to time.	Y	N

### **GDPR**

St. Peter's National School is registered as a Data Controller under the Data Protection Acts 1988 and 2003 and we follow GDPR regulations as set down in 2018. The personal data supplied on this application form is required for the purpose student enrolment, registration, administration, child welfare and to fulfil our legal obligations. Contact details will be used to notify you of school events/activities. While the information provided will generally be treated as confidential to St. Peter's N.S., from time to time it may be necessary for us to exchange personal data on a confidential basis, where we are legally required to do so, with other bodies including the Department of Education & Skills, the Department of Social Protection and Family Affairs, an Garda Síochána, the Health Service Executive, Túsla and other schools where the student is transferring. We rely on parents/guardians to provide us with accurate and complete information and to update us in relation to any changes in the information provided. Should a parent/guardian wish to update their own or their child's personal data, they should put the amendment/s in writing to the school principal. A copy of our GDPR Policy is available on our website or on request from the principal.

Signed: [Parent/Guardian] \_\_\_\_\_  
Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_  
Date: \_\_\_\_\_

### **Consent for Photographs and Digital Images**

Our school maintains a database of photographs and digital images including videos of school events. It has become customary to take photos and videos of students engaged in activities to create a pictorial and historical record of school life and as a means of presenting projects and work done. Photographs and videos may be published on our school website, newsletters, school blog, calendars and local and national newspapers. In the case of the website images student's names will not be recorded with the picture.

Signed: [Parent/Guardian] \_\_\_\_\_  
Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_  
Date: \_\_\_\_\_

**It is very important that we have up to date contact details for parents and minders, in the event that any of the details on this enrolment form should change whilst your child is attending this school, please inform us immediately.**

### **Internet Permission**

I have read the Internet Acceptable Use Policy on the website and grant permission for my child to access the internet. I understand that school internet usage is for education purposes only and that every reasonable precaution will be taken by the school to provide for online safety. I accept my own responsibility for the education of my child on issues of Internet Responsibility and Safety. I understand that having adhered to all the enclosed precautions the school cannot be held responsible if my/our child tries to access unsuitable material.

Signed: [Parent/Guardian] \_\_\_\_\_  
Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_  
Date: \_\_\_\_\_

### **Information for Department of Education and Skills Primary Online Database.**

The Department of Education and Skills have developed an electronic database of primary school pupils called the Primary Online Database (POD). This database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

Signed: [Parent/Guardian] \_\_\_\_\_  
Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_  
Date: \_\_\_\_\_

**Medical and/or Other Adverse Circumstances:**

Please give details and specify if your child has any medical condition that the school needs to be aware of (e.g., asthma, epilepsy, etc.) allergies (e.g., nuts antiseptics, penicillin, etc.). If there are any medical reports in relation to any of the above, please provide a copy.

*Note: If your child has no medical conditions/Allergies etc please state 'n/a', 'nil' or 'Nothing to report' in the space below. **Please do not leave this section blank.***

**Additional Information:**

Please give details and specify any information which might be considered to affect your child's education and progress in school. If you have any concerns or there are any other issues regarding your child's education, we ask that you communicate these with the principal to enable us support his/her education.

*Note: If your child has no Additional Information etc please state 'n/a', 'nil' or 'Nothing to report' in the space below. **Please do not leave this section blank.***

**Note:**

- If there are any orders or other arrangements in place governing access to, or custody of the child, please provide details and include supporting evidence.
- The acceptance of this application is **not** a guarantee of placement.
- Please note this application is not valid unless all sections have been completed and all information regarding your child has been provided. This allows us to ensure that places are allocated fairly in line with our Admissions Policy and to plan the allocation of resources to meet the needs of any incoming pupils with special educational needs.

Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_

Signed: [Parent/Guardian] \_\_\_\_\_

Date: \_\_\_\_\_

**IMPORTANT**

Please ensure that all required documentation (*listed below*) is returned with your completed Enrolment Application. Failure to supply these documents will deem the application as incomplete and delay the application process.

1. Your child's original Birth Certificate
2. Original Baptismal Certificate (where applicable)
3. Parent Photographic ID (copy of passport/driving license)
4. Proof of address (household bill ie. Gas/electricity bill/ bank statement etc)
5. Copy of last year's school report/Mo Scéal for your child.

You may return the application by email to [office@stpetersns.net](mailto:office@stpetersns.net) or by post to St. Peter's National School, St. Peter's Road, Phibsborough, D07 F75C