

# ST. PETER'S PARENTS' ASSOCIATION COMMITTEE (PAC) MEETING

## MINUTES

14/01/2025

8-9.30pm

Brian Boru, Glasnevin.

### IN ATTENDANCE:

- Katrina Mellett (KM)
- Laura Kelly (LK)
- Maeve Bray (MB)
- Kathryn Kelly (KK)
- Lorraine Robson (LR)
- Marie Obradovic (MO)
- Bernard Duggan (BD)
- Chris Hapka (CH)

### APOLOGIES:

- Tanja Whelan (TW)
- Caoimhe Grant (CG)
- Jenny Cox (JC)
- Ioana Simina (IS)
- Anca Lucac (AL)
- Ray Ryan (RR)

### AGENDA

Topic discussed	Actions
<b>Corrections to minutes of AGM:</b> None	
<b>Updates on actions from last meeting (non-agenda):</b> <ul style="list-style-type: none"><li>• BOM meeting attended</li></ul>	TW, KM, MB attended part of December's BOM meeting. Discussed priorities for the year. Agreed to aim for 1 joint school-PA social event per term.
<b>Secretary and communications officer:</b> <ul style="list-style-type: none"><li>• DNG sponsorship proposal – no update.</li><li>• Await feedback from school re developing stronger links between teachers and PA.</li><li>• Some classes are still not represented on the PA.</li><li>• Garda vetting no-longer required for PA members (RR).</li><li>• Request from RR for PA volunteers to support upcoming school events (Communion and Intercultural day).</li><li>• PA communication and support for school events is currently curtailed by lack of direct communication channel with parents.</li></ul>	TW/KM to explore sponsorship options further.  Targeted message to be sent on Aladdin seeking class rep for classes without one.  New Communication plan for PA to be drafted and submitted to BOM.
<b>Arts officer:</b> <ul style="list-style-type: none"><li>• CG to request a meeting with relevant teachers (AP post overseeing Arts is vacant) to see how the PA can support Arts events in the school</li></ul>	Update when available.
<b>Finance officer:</b> <ul style="list-style-type: none"><li>• Financial governance document drafted (CH) and circulated to PA to review and comment.</li><li>• Highlighted no PA moneys have been spent so far.</li></ul>	PA to review. Then send for approval of BOM.  PA members to submit receipts for costs incurred

<p><b>Sustainability officers:</b> KK and MB</p> <ul style="list-style-type: none"> <li>No update on grant proposal.</li> <li>Significant volume of donated uniforms continue to accumulate in the school. Suggestion to hold a pre-worn uniform event 2/year (potentially June and January).</li> </ul>	<p>Await update on grant.</p>
<p><b>“Gen Free” Project</b></p> <ul style="list-style-type: none"> <li>Parental survey drafted by JC and sent to RR for feedback.</li> </ul>	<p>For discussion at next meeting</p>
<p><b>End of year event:</b></p> <ul style="list-style-type: none"> <li>Suggestion for parents and guardians to be included in the school’s end of year Sports Day as a whole school event (including direct support of the PA in organizing the day) discussed with RR, who will discuss with teaching staff on 28<sup>th</sup> Jan.</li> </ul>	<p>Await update from RR</p>
<p><b>Book Fair (17th January)</b> PA has supported coordination of volunteers</p>	
<p><b>School Hoodie and end of school project with 6th years</b></p> <ul style="list-style-type: none"> <li>Update from school management who did not feel the need for PA support with end of year memento or 6<sup>th</sup> class project.</li> </ul>	
<p><b>Winter/ Christmas market:</b></p> <ul style="list-style-type: none"> <li>All present were in support of hosting a Winter Fair for 2025. Suggestions included used books, jigsaw, lego. Craft fair. Festive bake sale. Face paints. Agree to start small and build on the event in future years if successful.</li> </ul>	<p>For further discussion and committee formation</p>
<p><b>Secondary School application process</b></p> <ul style="list-style-type: none"> <li>RR provided details on how the school support parents with the process. BD shared sample document from another local school.</li> </ul>	<p>TW and CG to meet to discuss further.</p>
<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li><b>Homework policy:</b> review in progress as per RR.</li> <li><b>Uniform:</b> Brief discussion had on issues brought to the PA re uniforms (cost, number of elements with 2 uniforms, significant waste, sensory issues). Highlighted that a growing number of schools have moved towards 1 uniform with generic/ non-branded elements (as per DOE circular on cost-effectiveness 0032/2017).</li> <li><b>Afterschool activities:</b> PA welcomed the increasing number of clubs on offer.</li> </ul>	<p>Await update</p> <p>PA to contact school management seeking to survey teachers, parents and children on their satisfaction with the current uniform.</p>
<p><b>Date for next meeting:</b> Tuesday 11th Feb at 8pm (zoom)</p>	